

Libby Area Technical Assistance Group, Inc.
PO Box 53, Libby, MT 59923
March 8th, 2005 Meeting Notes

SDMS Document ID



2031051

(Note: bold items within paragraphs are motions made and voted on as well as action items agreed upon.)

Board Member Attendees:

Gayla Benefield
JoElyn Brus
Mike Noble
LeRoy Thom

Eileen Carney
Jan Meadows
Les Skramstad
Abe Troyer

Contractor Attendees:

Cheryl Fox

Gordon Sullivan

- 1) Call to Order approximately (7:05 pm)
- 2) Review and Approval of Previous Meeting Minutes
 - a. Minutes were reviewed for the February 8th, 2005 meeting.
 - b. **Les Skramstad made the motion to accept minutes as written, Mike Noble second the motion. Motion unanimously passed.**
- 3) Introduction
- 4) Old Business
 - a. LATAG Board Training has been put on hold.
 - b. Risk Assessment response from Gordon Sullivan (short version already provided to LeRoy Thom). A long version of the Denver Technical Training Meeting (Denver Response document) was to be submitted by Gordon (with LeRoy's help). There has been no response (**ACTION ITEM**).
 - i. Gordon submitted a memorandum regarding his EPA considerations from Jim Christiansen's email (attached document).
 - c. LATAG brochure was completed for distribution at the Asbestos Health Fair – they were well received.
 - d. Shawn Oliveira submitted an Equipment Decontamination Tracking Form (example attached). Discussion followed - **Mike Noble made the motion to accept the Tracking Form, Abe Troyer second the motion. Motion unanimously passed.**
- 5) New Business
 - a. An email was received from Jim Christianson regarding the ROD (record of decision).
 - i. Distribution of a draft letter in response to Jim's email was distributed.
 - ii. LATAG will meet on March 22nd 2004 to continue discussing these issues (**ACTION ITEM**).
 - b. LATAG needs to respond to EPA on a number of issues still outstanding. This response is due in April, they include:
 - i. Carpets - the primary concern is recontamination of the property when carpet is worn out and removed/replaced (this will involve O&M issues).
 - ii. Walls – this will be an O&M issue, and recontamination when renovations and sale disclosures will be required during real-estate transactions.
 - iii. Ventilation ducts
 - iv. Crawlspace
- 6) Report - Technical Advisor – Gordon Sullivan
 - a. February time log was submitted to Mike Noble (Treasurer) for approval.
 - b. Discussion was brought up regarding last year's Owner Advocacy Program. Issues regarding quality control checks and the lack of oversight capacity for on-site cleanups.
 - c. Gordon no ROD (record of decision) can be completed without the determination of toxicity level of the Libby Amphibole fiber.
- 7) Report – Grant Administrator – Cheryl Fox
 - a. Fourth Quarter Report [still] needs to be received from the Technical Advisor. Gayla will work with the Technical Advisor for this report.

- b. February Monthly reimbursement – Technical Advisor time log was received for the month of February (at this meeting) reimbursement completion pending.
- 8) Report – EPA (work in progress) - unavailable
- 9) Sub-Committee Reports
 - a. Nominating Sub-Committee – LeRoy Thom (chairperson) – letter for potential members has been completed.
 - b. Health and Safety Sub-Committee – Abe Troyer (chairperson) no report available.
 - c. Communications Sub-Committee – Jan Meadows (chairperson) – no report available.
 - d. Technical Sub-Committee – inactive committee.
 - e. Consultant Panel Sub-Committee – Gordon Sullivan – no report available.
 - f. Community Resource Specialist Sub-Committee – Gordon Sullivan – no report available.
- 10) Special Presentation (not applicable).
- 11) Review and agreement on Action items generated from this meeting (attached).
 - a. Action items will not be distributed, as there were no dates attached to these items.
- 12) Open Discussion
- 13) Next Meeting Scheduled – March 22nd, 2004.
- 14) **Jan Meadows made a motion to adjourn the meeting, Mike Noble second the motion. Motion unanimously passed. Meeting adjourned at approximately 8:40pm**